

**MINUTES**  
**TOWN OF CLYDE PARK**  
**COUNCIL MEETING**  
**APRIL 14, 2025**

**TOWN COUNCIL MEETING** Mayor Wiley called to order the April 14, 2025 Council Meeting of the Town of Clyde Park at 7:00 pm.

**Roll Call:** Present: James Walsh, Teresa Saari, Dave Sarrazin, Roger Chandler, Brian Eckenrod, Deputy Clerk Louann Barr. Zoom: C/T Stacy Mills. Guests: Kelly Woosley

**PLEDGE OF ALLEGIANCE**

**MOMENT OF INSPIRATION:** None given

Mayor Wiley welcomed guests to the meeting.

**Treasurer's Report:** This report was presented by C/T Stacy Mills.

1. Treasury Financial Reports:
  - a. Utility Billing for February billed \$15,447.94, collected \$19,767.19.
  - b. C/T Stacy reported all projects she is working on.
    - i. BMS is now on the cloud.
    - ii. The Montana League of Cities and Towns is working with us to get the reports and balances correct.
    - iii. Continuing the classes for grant writing.
    - iv. Working on getting information on water usage and billing to Great West.
    - v. HB355 is still in progress.
    - vi. Information has been sent to PayPups. Waiting to hear back.
    - vii. Old gas cards have been paid off and cancelled. There is one card now. Mayor Wiley mentioned that the card will now have to be signed out.
    - viii. Five meter kits have been ordered to keep in stock.
    - ix. Consumer Confidential Report for the Town of Clyde Park water is in progress.
    - x. SLFRF final report is due at the end of April.
  - c. After a review of the Claims Warrants and Treasurers Report, a motion was made by Council member Walsh to approve the Claims Warrants and Treasurers Report as written. Seconded by Council member Eckenrod. Motion approved and passed.

**MINUTES:**

1. Council member Eckenrod mentioned a spelling error to correct. After discussion, a motion was made by Council member Saari to approve the March 10, 2025 Minutes with the spelling correction. Motion was seconded by Council member Eckenrod. Motion approved and passed.

**MAYORS REPORT:**

1. Mayor Wiley proposed putting speed bumps around the park in town to reduce speeding. Mayor Wiley proposed to add two more speed bumps on each side of the park. After discussion with the council, it was decided to table this issue to the next council meeting on May 12.
2. Mayor Wiley proposed purchasing a painting cart to paint stripes on the roadway. The cost of the paint cart is \$165.00 and a case of paint is \$80.00. After discussion, Council member Walsh made a motion to order the paint cart, stencils, and paint. Motion seconded by council member Saari. Motion approved and passed.
3. Paradise Valley Fire requested to purchase one of the hose reels and hose that is on the old fire truck. After discussion with council, a motion was made Council member Chandler to donate the hose reel and hose to Paradise Valley Fire. Motion seconded by Council member Eckenrod. Motion approved and passed.
4. Mayor Wiley requested that council members turn in their old copies of the town codes. Council members will operate from Attorney Jon Hess' complete copy of the town codes.
5. Mayor Wiley presented items from the former Deputy CSO that needed to be addressed.
  - a. Weed spraying needs to be done at the spring boxes and the wells. Those areas need to be sprayed with a natural spray that will not harm the water. Council member Eckenrod will reach out to the Extension Service in Bozeman for information on natural weed spray.
  - b. The sweeper has been hooked up to the mower to clean up the park. Council member Walsh will sweep the park.
  - c. Painting the inside of the sander.
6. Mayor Wiley, Council member Chandler and Council member Saari met with the Clyde Park Rural fire Department and Attorney Kate Dinwoody. After discussion among the group, it was explained that the purpose of the local agreement is not to change CPRFD operations but for the Town to have a formal agreement that covers the town's requirements under the MCA laws. We are waiting for a response from CPRFD.
7. Mayor Wiley is creating a group and vision of how the property of the Methodist Church could enhance the town. This would include acquiring the property, remodel the property to include a full community complex. This could include a museum, drop off day care, Town Hall, and community center.

#### **Public Works:**

**Water:** This report was presented by Council member Eckenrod.

1. Meeting with Jesse of Great West to resolve the issue of the overflow at the reservoir with Brian.
2. A new Ph meter is needed. The cost is estimated at \$800.00.
3. A nitrate sample needs to be done at the well house after the water has been treated with chlorine. The Town is currently in violation. After discussion, a motion was made by Council member Saari to have Brian schedule with APE to come out to help with the Ph, Nitrate testing and measure the overflow from the reservoir. Motion seconded by Council member Sarrazin. Motion approved and passed.

#### **Animals:**

1. Nothing to report

**Permits:** Nothing to report

**Cemetery:** This report was given by Mayor Wiley

**Streets:** Presented by Council members Chandler

1. Grading and oiling of the streets will begin next month. A pallet of cold patch will be needed. A communication notice will be sent out to the community prior to the start date.
2. Mid May the dam will need to be pulled out of the ditch. Council member Roger will do that but will need help.

**Code Enforcement:** Nothing to report.

**Visitor Comments on Non-Agenda Items:**

**Standing Committee Report:**

**Budget & Finance:**

1. Nothing to report

**Public Works:**

1. Nothing to report

**Parks & Recreation:**

1. Nothing to report

**Cemetery:** Nothing to report

**Streets and Alleys:**

1. Nothing to report

**Planning, Zoning, and Subdivision:** Report given by Council member Saari.

1. Council member Saari reported that she has not heard back on the subdivision updates from Park County. Those updates are progressing .
2. Council member Saari gave a quick report from the Executive Forum she attended. She reported that the town can use the BaRSAA funds to purchase equipment to work on the roads.

**Solid Waste:**

1. Nothing to report.

**Unfinished Business:**

**New Business:**

1. Planning Related Engineering Services Great West Engineering Project No. 1-24144 to supply the town with a subdivision administrator and engineering services for subdivision review. These fees are paid by the applicants. After discussion, a motion was made to approve the Great West Engineering services. The motion was seconded by Council member Sarrazin. Motion approved and passed.
2. Memorandum of Understanding Between Park County and the Town of Clyde Park for snow plowing. After discussion a motion was made by Council member Eckenrod for Mayor Wiley to sign the Memorandum of Understanding Between Park County and

the Town of Clyde Park for snow plowing. The motion was seconded by Council member Saari. Motion approved and passed.

3. Site Permit - 404 Main Street West - Chicken Coop/Shed. After Discussion, site permit was signed by Council and Mayor
4. Livestock Permit - 404 Main Street West - Chickens. Permit signed by Council and Mayor.
5. Changing the name of Hartman Drive - Per town code, 7-14-4112, The name of the street can be changed if 51% of the residents on that street are for the change. Then a resolution is needed to make the change. Council member Chandler will follow up with the residents of Hartman Drive.
6. Resolution to Form the Cemetery Board and appoint members. Tabled to Meeting on May 12.
7. Resolution No. 475 - Revising the Subdivision Fee Schedule. After discussion a motion was made by Council member Saari to adopt Resolution 475 to update the subdivision fee schedule. Motion was seconded by Council member Walsh. Motion approved and passed.
8. Site Permit - 109 1st Street East - Bank of the Rockies New Construction - To expedite the project and avoid delays, Mayor Wiley would like feedback from the council and conditionally approve and sign the permit before it goes to the Planning Board at their meeting the following evening. Mayor Wiley will hold her signature until after the Planning Board meeting.
  - a. Council member Chandler mentioned that a barrow pit is needed on the new construction site to drain water to avoid flooding.
  - b. Council member Eckenrod was concerned about square footage for commercial development and minimum lots required per town code.
  - c. After discussion a motion was made by Council member Saari to conditionally approve the site permit. The motion was seconded by Council member Chandler. Motion approved and passed.

**Adjournment:** Motion made by Council member Roger Chandler and seconded by Council member Saari. The meeting ended at 8:57 pm.

---

Mayor

---

Clerk